



January 24, 2024
Agenda Item B-3

Governing Board Communication

TO: MERA Governing Board

FROM: Heather Plamondon, Executive Officer

SUBJECT: Review and Approve the Ability for Members of the MERA Governing Board to Have Teleconference Participation in Regular Board Meetings.

Recommended Action:

1. Authorize the remote participation of MERA Governing Board Members who are unable to attend the primary meeting location provided they meet all the Brown Act requirements and the necessary documentation and posting efforts are followed.

Background:

Since the return to in person meetings post the State of Emergency MERA has been holding the Regular Governing Board Meetings in person at the Town of Corte Madera Interim Town Hall.

There has been a request by some Board Members and Alternates to participate from a teleconference location. This is allowable under the Brown Act so long as the following conditions are met:

1. the agency must identify the teleconference location of each legislative body member that will be participating in the meeting;
2. each teleconference location must be accessible to the public;
3. members of the public must be allowed to address the legislative body at each teleconference location;
4. the meeting agenda must be posted at each teleconference location; and
5. at least a quorum of the legislative body must participate from locations within the boundaries of the agency's jurisdiction.

Staff is recommending that Members who want to participate from a teleconference location be allowed to do so, and that they will provide their location prior to the meeting so it may be included on the Agenda, and make sure the location is publicly accessible, such as a conference room or meeting space, so that the Public may attend if desired.

Staff will continue to host the general meeting at the Town of Corte Madera Interim Town Hall and make the teleconference link available to any Member that has provided their location and posted the agenda properly in compliance with the Brown Act.