

**FOURTH AMENDMENT TO STAFF SERVICES AGREEMENT**

THIS FOURTH AMENDMENT TO STAFF SERVICES AGREEMENT (this “Amendment”) is entered into as of July 1, 2023 (the “Amendment Effective Date”) by and between the Town of Corte Madera (“Provider”) and Marin Emergency Radio Authority (“Client”), with reference to the following facts:

**RECITALS**

A. Provider and Client previously entered into that certain Staff Services Agreement dated as of July 1, 2019 (the “Agreement”). Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Agreement.

B. The parties desire to extend the Agreement for an additional year and to modify certain services, as provided below.

**AGREEMENT**

NOW THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein by this reference, Provider and Client hereby agree as follows:

1. The Recitals above are declared to be true and correct, and are hereby incorporated into this Amendment as if fully set for the below.

2. Pursuant to Section 1.03, the Agreement is extended for an additional year through June 30, 2024.

3. Section 2.01 is hereby amended and restated in its entirety to read as follows:

Provider shall provide oversight of MERA/RGS financial/accounting services contract staff and administrative assistance services in an amount of staff time not to exceed the following: Finance Director - no time limit; and Town Clerk/Assistant to the Town Manager – 120 hours per year. Provider shall provide telephone service, copying services, internet access, office space for files, office supplies, and use of computers, printers, and fax machine to support the staff services provided (the services described in this section collectively being the services).

4. Section 2.02 is hereby amended and restated in its entirety to read as follows:

Client shall pay Provider \$12,126 for the period of July 1, 2023, through June 30, 2024, for the services described in Section 2.01 (such amount being the sum of \$2,000 for Finance Director services, \$7,626 for Town Clerk/Assistant to the Town Manager services and \$2,500 for overhead expenses), with four equal payments made on the first business day of each quarter. In the event this Agreement is extended pursuant to Section 1.03, this amount shall be revised annually at each extension to reflect changes in service levels or personnel costs of Provider. In addition, Client shall reimburse Provider for postage, ACH/wire transfer fees and any special project costs.

5. Except as specifically modified herein, all of the other remaining terms and provisions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Provider and Client have executed this Amendment as of \_\_\_\_\_.

**PROVIDER:**

TOWN OF CORTE MADERA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title:

Date: \_\_\_\_\_

**CLIENT:**

MARIN EMERGENCY RADIO AUTHORITY

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_