



June 28, 2023

Agenda Item A-3

Governing Board Communication

TO: MERA Governing Board

FROM: Heather Plamondon, Executive Officer

SUBJECT: Confirmation of Governing and Executive Board, Finance Committee and Citizens Oversight Committee Meeting Dates for FY23-24

Recommended Action:

Pursuant to the Ralph M. Brown Act, the following meetings require public posting of date, time and location at least 72 hours before the meeting is held. Staff recommends that the Governing Board confirm meeting dates for the MERA Governing and Executive Boards, the Finance Committee, and the Citizens Oversight Committee for Fiscal Year 2023-2024. If there is no need for a meeting or unavoidable conflict that would prevent a Quorum, staff will cancel the meetings and provide public notice.

Background:

All meetings are held on Wednesdays, in person, as follows:

The Governing Board meets on the Fourth Wednesday of each month at 3:30pm, except for May and December (second Wednesday).

The Executive Board meets bi-monthly, **as necessary**, on the second Wednesday of July, September, November, January, and March; also, the first Wednesday in May (due to Budget/annual items) at 3:30pm.

The Citizens Oversight Committee meets quarterly on the third Wednesday of September, December, March, and June at 4:00pm.

The Finance Committee meets Monthly, as necessary on the fourth Wednesday of the month at 2:00pm, before the GB Meeting, except for May and December (second Wednesday).

Governing Board 3:30pm	Executive Board 3:30pm	Citizens Oversight Committee 4:00pm	Finance Committee 2:00pm
July 26	July 12		July 26
August 23			August 23
September 27	September 13	September 20	September 27
October 25			October 25
November 22	November 8		November 22
December 13		December 20	December 13
January 24	January 10		January 24
February 28			February 28
March 27	March 13	March 20	March 27
April 24			April 24
May 8	May 1		May 8
June 26		June 19	June 26