



November 9, 2022
Agenda Item A-3

Governing Board Communication

TO: MERA Governing Board
FROM: Heather Plamondon, Executive Officer
SUBJECT: MERA Appointment Form

Recommended Action: Action Item – Approve the use of the MERA Appointment Form For Record Keeping of Member Representatives and Alternates.

Background:

Pursuant to Article III, Section I of the MERA Bylaws, MERA shall be governed by a Board of Directors (herein, the “Governing Board”) composed of one (1) representative of each of the member jurisdictions (each, a “Member”). The governing body of each Member shall appoint a representative to serve as a member of the Governing Board and up to two (2) alternates to serve in the absence of the regular member. Representatives may be elected officials, appointed staff or citizens at large.

The use of the form will allow for MERA Staff to confirm the names of each Members Representative and Alternates and maintain the form on file. This is designed to streamline the process and not require a separate Resolution for each appointment.

Attachments:

A-3A) Notification of Appointment of Member Agency Representative and Alternate(s) of The Marin Emergency Radio Authority (MERA) Form