



**NOTIFICATION OF APPOINTMENT OF MEMBER
AGENCY REPRESENTATIVE AND ALTERNATE(S)
OF THE MARIN EMERGENCY RADIO
AUTHORITY (MERA)**

Pursuant to Article III, Section I of the MERA Bylaws, MERA shall be governed by a Board of Directors (herein, the “Governing Board”) composed of one (1) representative of each of the member jurisdictions (each, a “Member”). The governing body of each Member shall appoint a representative to serve as a member of the Governing Board and up to two (2) alternates to serve in the absence of the regular member. Representatives may be elected officials, appointed staff or citizens at large.

_____ [Name of Member] hereby notifies of the appointment of the following representatives to serve on the MERA Governing Board:

REPRESENTATIVE:

_____ Name

_____ Title

ALTERNATE 1:

_____ Name

_____ Title

ALTERNATE 2:

_____ Name

_____ Title

These individuals have authority to make decisions on behalf of the above-named entity with respect to all matters on which they will be called upon to decide in the positions to which they have been appointed.

IT IS HEREBY CERTIFIED that these appointments have been made through official action by the _____ [Name of Member Governing Body] at a meeting held on _____.

_____ Name

_____ Position*

*This form must be signed by the governing body Clerk (or designee) of the Member agency.

**A REVISED FORM MUST BE SUBMITTED TO CHANGE ANY OF THE ABOVE
REPRESENTATIVES**