



PROJECT INITIATION

PROJECT NAME: IFB 2022-003

DATE: June 22, 2022

LOCATION(S): Tomales, Skyview Terrace, Mill Valley, Wolfback Ridge

MERA SPONSOR: Mary Morris-Mayorga, Interim Executive Officer

PROJECT DESCRIPTION:

Provide site infrastructure in support of Motorola radio equipment and antenna installation. Scope includes electrical and structural upgrades to an existing equipment shelter at Wolfback and the new construction of three fully functional new radio communications sites with equipment shelter, tower, and generator and four owner-furnished-contractor-install generators for remaining project sites.

DELIVERABLES:

- A. Complete Project Manual for the following project sites:
 - o Tomales
 - o Skyview Terrace
 - o Mill Valley
 - o Wolfback Ridge
- B. Four (4) generators

PROJECT BUDGET: \$3,381,996.

PROJECT SCHEDULE: Bidding to start in early to mid-July of 2022. Contract award September 2022. Construction phase start: October 2022.

PROCUREMENT STRATEGY: The project is intended to be a public works competitive bid with the contract award going to the lowest responsive bidder.

NEW BOARD AUTHORIZATION REQUIRED: YES

PROJECT STAFFING: AECOM will be performing bid and construction project management services that will include a fulltime Senior Project Manager and fulltime Construction Manager. Building Code and Special inspection services will also be used.

RISKS: Local bidding climate is still in favor of contractors which could limit the number of bidders and result in high than expected bids. Ongoing supply chain disruptions and shortages have impacted the construction industry with longer lead times for equipment with electronic components. Construction will occur during fire season.

ASSUMPTIONS: Sites do not require County escort; Generators for future sites will be temporarily stored at a MERA member agency location until ready for install.

PROJECT INITIATION AUTHORIZED BY: _____

(Signature)

(Date Signed)

(Name & Title)