

MARIN EMERGENCY RADIO AUTHORITY
 c/o Town of Corte Madera
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Governing Board
Minutes of November 17, 2021 Regular Meeting

Call to Order and Introductions

The teleconferenced regular meeting was called to order by President Pearce on November 17, 2021, at 3:32 p.m. Lorena Barrera called roll.

Governing Board Members

Agency	Representative	Present	Absent	Late Arrival
Town of Corte Madera	RJ Suokko	X		
Town of Fairfax	Chance Cutrano (Alternate)	X		
City of Larkspur	Dan Schwarz		X	
City of Mill Valley	Alan Piombo		X	
City of Novato	Amy Peele		X	
Town of Ross	Tom Gaffney	X		
City of San Rafael	Robert Sinnott (Alternate #2)	X		
County of Marin	Dan Eilerman (Alternate)	X		
City of Sausalito	Bill Fraas	X		
Bolinas Fire Protection District	George Krakauer	X		
Inverness Public Utility District	Jim Fox and Shelley Redding	X		
Kentfield Fire Protection District	Mark Pomi	X		
Marin Municipal Water District	Don Wick	X		
Novato Fire Protection District	L. J. Silverman	X		
Southern Marin Fire Protection District	Cathryn Hilliard	X		
Stinson Beach Fire Protection District	Jesse Peri	X		
Tiburon Fire Protection District	Richard Pearce	X		
Central Marin Police Authority	Hamid Khalili	X		
Town of San Anselmo	Steve Burdo	X		
City of Belvedere	Jason Wu (unable to vote-pending agency reso)	X		
Town of Tiburon	Ryan Monaghan and Holli Thier	X		Their joined at 3:36pm (after consent) and Monaghan joined at 3:45pm
Marin Community College District	Martin Langeveld		X	
Marin Transit	No current representative		X	

Marinwood Community Services District	Eric Dreikosen	X		
Ross Valley Fire Department	Tim Grasser		X	

Staff Present:

MERA Interim Executive Officer	Mary Morris-Mayorga
MERA General Counsel	Trisha Ortiz
MERA Deputy Executive Officer, Next Gen Project	Dave Jeffries
MERA Operations Officer	Andrew LeBlanc
MERA Senior Advisor	Maureen Cassingham
MERA Administrative Assistant	Maura Griffin
Recording Secretary	Lorena Barrera

Guests Present:

Federal Engineering	David Mortimer
AECOM	Bruce Bagnoli

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

- Minutes from October 27, 2021 Governing Board Special and Regular Meetings
- Report No 117 on Strategic Plan Implementation

MOTION: M/S/C (Pomi/Cutrano) to approve the Consent Calendar Items 1 and 2. **Roll call vote**
 Ayes: All, Noes: None, Abstain: None

B. Executive Officer’s Report (Morris-Mayorga)

- Report No 91 on Next Gen System Project

Dave Jeffries reviewed this report as included in the packet, noting that discussions are continuing with Motorola on the revised construction schedule. The Board inquired on what might be done to move the process further and Mr. Jeffries stated that we are looking at other strategies in managing this.

- Proposed Change Order – Bid Package #1 – Final Adjustments

Dave Jeffries presented this item as included in the packet, noting that for both B2 and B3 the revised construction drawings are the reason for; however, believes that going forward this is not anticipated as the drawings should be correct from the point of bidding. President Pearce confirmed that these change orders essentially put costs in line with what they should have been from the beginning; Mr. Jeffries responded affirmatively.

MOTION: M/S/C (Eilerman/Burdo) to approve the Change Order with Fidato for Bid Package #1 – Final Adjustments. **Roll call vote** Ayes: All, Noes: None, Abstain: None

- Proposed Change Order – Bid Package #1A – Stewart Point and Dollar Hill

Dave Jeffries presented this item as included in the packet.

MOTION: M/S/C (Silverman/Gaffney) to approve the Change Order with Fidato for Bid Package #1A – Stewart Point and Dollar Hill. **Roll call vote** Ayes: All, Noes: None, Abstain: None

4. Request for Confirmation and Ratification - Next Gen Project National Park Service Pt. Reyes Site New Special Use Application and Related Construction and Right of Way Permits

Maureen Cassingham presented this item as included in the packet, noting this is a no cost item and the documents have been under development for three years.

MOTION: M/S/C (Hilliard/Pomi) to Confirmation and Ratification - Next Gen Project National Park Service Pt. Reyes Site New Special Use Application and Related Construction and Right of Way Permits. **Roll call vote** Ayes: All, Noes: None, Abstain: None

5. Next Gen System Project Budget, Cash Flow Forecast, and New Replacement Fund

Mary Morris-Mayorga reviewed this item for information only to keep the Governing Board updated on discussion held at the Executive Board Meeting and will bring future updates.

6. Discuss and Consider Adopting a Resolution to Continue Virtual Meetings in Accordance with AB361

MOTION: M/S/C (Peri/Norton) to Adopt Resolution 2021-09 Authorizing Public Meetings To Be Held Via Teleconferencing Pursuant To Government Code Section 54953(E) And Making Findings And Determinations Regarding The Same. **Roll call vote** Ayes: All, Noes: None, Abstain: None

7. Other Information Items - *none*

C. Operations Reports (LeBlanc)

1. MERA System Operations Update – October

Mr. LeBlanc reported on this item as included in the agenda packet.

2. Other Information Items – *none*


D. Open Time for Items Not on Agenda – *none*

Member Hilliard acknowledged staff for providing the summary for distribution at her agency meeting this evening.

E. Adjournment

The meeting was adjourned at 4:04pm

Respectfully submitted by:



Mary A. Morris-Mayorga
MERA Interim Executive Officer and Secretary