

AMENDMENT NO. 7 TO MANAGEMENT AND ADMINISTRATIVE SERVICES AGREEMENT

This seventh amendment to the Management and Administrative Services Agreement by and between the **MARIN EMERGENCY RADIO AUTHORITY** (MERA), ("Agency"), and Regional Government Services Authority, hereinafter called "RGS," is made and entered into this 28th day of April, 2021.

RECITALS

The Agency and RGS entered into an Agreement for services dated May 8, 2013. This Amendment is entered into with reference to the following facts and circumstances:

- Agency has expressed an interest expanding the Scope of Service effective May 1, 2021.
- The following terms are amended or added as indicated in Attachment 1:
 - Operational financial and accounting services are added to the Scope;
 - The bill rates for additional regularly-assigned finance and accounting staff are established.
- RGS is desirous of these changes as well.
- All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Additional Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated:		Dated:	
Agency		RGS	
MERA President		Richard H. Averett, Executive Director	

Attachment 1

Amendment #7 (2013-05-08)

MARIN EMERGENCY RADIO AUTHORITY (MERA)

- Effective May 1, 2021 RGS will assign a team of Finance Advisors to carry out a range of financial and accounting operations for MERA, including but not limited to:
 - Prepare financial reports, maintain general ledger, complete annual year end audit
 - Prepare budgets, project costing information, etc. as needed
 - Deposits and banking activity and documentation
 - Accounts payable, invoicing, other fiscal transactions
- The 2021 billing rates are noted in the table below.

RGS STAFF

CLASSIFICATION	HOURLY RATE*
Chief Operating Officer	\$125 to \$215
Deputy Chief Operating Officer	\$120 to \$195
Senior/Lead Advisor	\$115 to \$190
Advisor	\$105 to \$160
Project Advisor	\$95 to \$125
Project Coordinator	\$75 to \$120
Technical Specialist	\$65 to \$115

Staff are billed based on the table above. Specific bill rates for staff regularly assigned to MERA are noted below —

Deputy Executive Officer	\$149.57
Senior Finance Advisor	\$150.79
Implementation Coordinator	\$128.13
Administrative Assistant	\$66.73
ADDED as of 5/1/21:	
Accountant/Financial Analyst	\$115.00
Accounting Technician	\$100.00
Accounting Assistant	\$90.00