

MARIN EMERGENCY RADIO AUTHORITY

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DATE: January 27, 2021
TO: MERA Governing Board
FROM: Andrew LeBlanc, Operations Officer
SUBJECT: AGENDA ITEM C-3: Other Information Items:

1. The DPW Communications team is implementing a new work order, asset management and ticketing system to better support MERA member agencies. Software tool introduction is scheduled for the end of Q1 2021 / beginning of Q2 2021.
2. DPW Communications and Maintenance staff held a kick-off meeting to replace Combination ATS/Electrical Panels at existing MERA NextGen sites. The first site to have its ATS and Electrical Panel replaced will be Dollar Hill. Staff anticipates this work to be complete in February 2021.
3. Big Rock HVAC replacement was delayed in December due to inclement weather and rescheduled to be completed in early February 2021. This will replace the existing 5-ton rooftop unit with two wall mounted 3-ton ductless split AC units.
4. The DPW communications team will be relocating from the Marin Civic Center works yard to 1600 Los Gamos. The communication installation work will remain at 6 Peter Behr drive. Relocation will start in February 2021.
5. DPW Communications team are working with Sonoma County to remove the abandoned Bay loops Microwave equipment. This work will be completed before June 2021.