

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Town of Corte Madera  
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**DATE:** November 18, 2020  
**TO:** MERA Executive Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **B-3**: PROPOSED COMMUNICATIONS SITE  
LICENSE AGREEMENT – SKYVIEW TERRACE

Recommended Action: Approve the Proposed Communications Site License Agreement – Skyview Terrace, as presented and authorize the Executive Officer to execute.

Background: The 70 Skyview Terrace San Rafael Site is one of the eight new sites required for the Next Gen System Project. The proposed License Agreement is between MERA, the City of San Rafael, and County of Marin, the latter being the owners of the Skyview Terrace property.

Term of the Agreement commences the first day of the first month after all construction permits and approvals are obtained for a 10-year term with two (2) additional 10-year extensions. License fee payments are waived as long as the use is for MERA’s public safety communications system.

MERA General Counsel reviewed the Agreement and requested certain revisions including defining the Licensor to include both agencies. Those changes were accepted. The City of San Rafael approved the Agreement on September 8 followed by County Board of Supervisors’ approval on November 3.

ATTACHMENT:

B-3a Proposed Site License Agreement – Skyview Terrace