

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: October 28, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-2: Proposed Extension of Next Gen Project
Federal Engineering Services Agreement

Recommended Action: Approve the Amendment to the Federal Engineering Contract, authorize the MERA Executive Officer to execute the agreement and approve the Budget adjustment to fund the amendment.

Background:

MERA has an existing contract with Federal Engineering that primarily provides for the services of Mr. David Mortimer, with additional support by Federal Engineering. The current agreement expires 12/31/2020. The proposed amendment extends this relationship for two years, until 12/31/2022 for a fixed price of \$794,320.00 for the two-year period. This will require a budget adjustment to line 5 (FE Consultant/Project Management) of the Budget Summary from the Unappropriated Project Reserve in the amount of \$794,320.00.

Mr. Mortimer has extensive experience with our project and is our primary contact with Motorola. As a result of the transition, Mr. Mortimer is our Radio System Project Manager, working alongside the Construction Project Manager, Construction Manager, and Implementation Coordinator.

This amendment also provides that should Mr. Mortimer leave the Project for any reason, that MERA has approval authority over his replacement and can also terminate the contract at that point at our discretion.

Attachment:

B-2a – Amendment to Federal Engineering Contract with
Statement of Work (SOW), issued 10/19/20