

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive, Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: September 23, 2020
TO: MERA Governing Board
FROM: Betsy Swenerton, Acting Operations Officer
SUBJECT: AGENDA ITEM C-1: Report on MERA Operations Officer Replacement and DPW Current System Staffing

Discussion: Since April, the Operations Officer position has been filled by DPW Director Raul Rojas. On August 23, Raul appointed Betsy Swenerton as Acting Operations Officer until a new Operations Officer can be named. The County will be recruiting a new DPW Director later this year. It is expected that the new Director will make long term staffing assignments, including MERA Operations Officer, in January 2021.

The County has been recruiting to fill the Telecommunications Manager position and has received numerous applications to date. This position oversees the Radio Shop personnel as well as the maintenance and operation of the MERA system. Applications have been reviewed by Human Resources. At least 10 applicants meet minimum qualification requirements. The next step will be scheduling interviews with selected candidates.

The recruitment for Network Systems Analyst is on hold, pending the outcome of the Communications Manager position. Tucker Evans has been serving alongside Mark Bleeker as the interim Supervising Communications Tech. When the new Communications Manager is in place, Mr. Evans will resume his position as Network Systems Analyst, and the recruitment will begin for the Supervising Communications Tech position.