

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive - Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: March 25, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-3: Report No 67 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, and me, supported by additional County and Federal Engineering staff, as needed.

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 03/02/20, 03/16/20
 - b. Motorola Project Team: 02/27/20, 03/12/20

- 2) Budget Summary: An updated version of the Budget and Expenditure Summary is attached.

Attachments:

- B-3a: MERA Project Budget and Expenditures Summary, 03/04/20
- B-3b: Report No 66 – Next Gen System Project (E.B. 03/11/20)

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera

300 Tamalpais Drive - Corte Madera, CA 94925

PHONE: (415) 927-5050

WWW.MERAONLINE.ORG

DATE: April 22, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-3: Report No 68 on Next Gen System Project and Budget

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock and now Raul Rojas, and me, supported by additional County and Federal Engineering staff, as needed.

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 03/30/20, 04/13/20
 - b. AECOM Calls: 03/24/20, 03/25/20, 03/30/20, 04/06/20, 04/13/20, 04/20/20
 - c. Motorola Project Team: None

- 2) Budget Summary: An updated version of the Budget and Expenditure Summary is attached.

Attachments:

B-3a: MERA Project Budget and Expenditures Summary, 03/04/20

B-3b: Report No 67 – Next Gen System Project (G.B. 03/25/20)

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive - Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: May 13, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM C-1: Report No 69 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock and now Acting Operations Officer Raul Rojas, and me, supported by additional County and Federal Engineering staff, as needed.

1) Recent Project Meetings and Conference Calls:

- a. MERA Project Calls: 04/27/20, 05/11/20
- b. AECOM Calls: 04/27/20, 04/30/20, 05/04/20, 05/11/20
- c. Motorola Project Team: None

2) Low-Income Senior Exemption to Measure A Parcel Tax:

- a. The second of three Media Advisories announcing the Parcel Tax Exemption was issued on 04/27/20. The third and final Advisory is scheduled for 05/11/2020.

Attachment:

C-1a: Low-Income Senior Exemption Media Advisory for 04/27/2020

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive, Corte Madera
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: June 10, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-1: Report No 70 on Next Gen System Project and Budget

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Acting Operations Officer Raul Rojas, and me, supported by additional County and Federal Engineering staff, as needed.

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 05/26/20, 06/08/20
 - b. AECOM Calls: 05/18/20, 05/26/20, 05/28/20
 - c. Motorola Project Team: None
- 2) Senior Exemption to Measure A Parcel Tax:
 - a. The third and final media release announcing the Parcel Tax Exemption was issued on 05/11/20.
- 3) Updates to the Budget Summary:
 - a. During the 05/20/20 Joint Meeting of the Finance and Project Oversight Committees, there appeared to be an error in the Project Budget Summary that resulted in Line #2 – Vendor Radios being underfunded. A review of the Contract Change Orders and Budget Summary determined that funds from the Contract Change Orders that should have been applied to Line #2 – Vendor Radios had instead been applied to Line #1 – Vendor Contract. This has been corrected in the attached update as well as updates to 2016 Bond Interest earnings and expenses for lines #3, 4, 7, 10 and 12.

Attachment:

B-1a: Marin Emergency Radio Authority Next Gen Project Budget and Expenditures, 06/03/20

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive, Corte Madera
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: June 24, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-1: Report No 71 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Acting Operations Officer Raul Rojas, and me, supported by additional County and Federal Engineering staff, as needed.

1) Recent Project Meetings and Conference Calls:

- a. MERA Project Calls: 06/22/20
- b. AECOM Calls: Pending
- c. Motorola Project Team: Pending

2) Next Steps:

- a. Effective 07/01/20, questions and issues regarding the Next Gen System should be directed to Deputy Executive Officer for the Next Gen System Dave Jeffries.
- b. Beginning with the 07/22/20 Governing Board meeting, this report will include Next Gen Project updates based on the work being performed by Motorola, AECOM and Federal Engineering.

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive, Corte Madera
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

DATE: July 22, 2020
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-1: Report No 72 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, and me, supported by additional County and Federal Engineering staff, as needed. Mark Chase and a team from AECOM are transitioning into the project.

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 07/06/2020, 07/20/2020
 - b. AECOM Calls: 06/25/2020 – Site Briefing
 - c. Federal Engineering Calls: 06/29/2020, 07/06/2020, 07/13/2020 and 07/20/2020
 - d. Motorola Project Team: Pending
 - e. Marin County Office of Education: 07/13/2020

- 2) Key Project Summary Details:
 - a. See Project Summary Table below.
 - b. Assistance for Firefighters Grant: Portable Radios have arrived, and Mobile radios are enroute. Installation planned for late 2020.
 - c. Customer Design Review Updates: 135 issues were forwarded to Motorola for review. Motorola has agreed to correct 127 of the items with 8 items still under review.
 - d. Implementation Coordinator: Recruiting in progress.
 - e. Construction Schedule: Priority Task for AECOM. Necessary for completion of Motorola Project schedule.
 - f. Construction Cost Estimates: AECOM task to review and update as needed.
 - g. Construction Bid Packages: Drafts completed by County staff, AECOM to review and modify for a MERA run bid process.
 - h. Tomales Site: MERA is working with AT&T to consider sharing AT&T's power trench at that site. Details under review. This will eliminate the need for a second power trench in the same area and a minor update to the Subsequent Environmental Impact Report.

3) Project Update Schedule:

Beginning in August, this report will include the Budget Summary and a Site Summary every other month.

Project Summary Table:

<p style="text-align: center;"><u>Tasks Completed</u></p> <ol style="list-style-type: none"> 1. Completed CEQA Process 2. Obtained Coastal Commission Approvals 3. Completed Next Gen Reorganization 4. Completed AFG Grant Order (Fire) – Portable Radios have arrived 	<p style="text-align: center;"><u>Upcoming Tasks</u></p> <ol style="list-style-type: none"> 1. Review Construction Cost Estimates 2. Develop Construction Schedule 3. Recruit Implementation Coordinator 4. Develop Talkgroup Templates and Radio Aliases
<p style="text-align: center;"><u>Tasks in Progress</u></p> <ol style="list-style-type: none"> 1. Obtain MALT Easements 2. Complete PG&E Detailed Design 3. Complete Site Lease Agreements 4. Complete Bid Packages 5. Complete CDR Issues Review 6. Decide on Tomales AT&T Power Trench 7. Complete AFG Grant Order (Fire) – Mobile Radio Arrival 8. Complete Field Equipment Survey 	<p style="text-align: center;"><u>Next Six Months</u></p> <ol style="list-style-type: none"> 1. Complete CDR GB Approval 2. Issue/Award Bid Packages 3. Follow Up Federal Engineering Contract 4. Begin Site Work