

**Agenda Item A-2**

**MARIN EMERGENCY RADIO AUTHORITY**

c/o Town of Corte Madera  
300 Tamalpais Drive – Corte Madera, CA 94925  
Phone: (415) 927-5050  
[www.meraonline.org](http://www.meraonline.org)

**DATE:** March 25, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **A-2**: REPORT NO. 93 ON  
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report No. 93 on Strategic Plan Implementation.

Background: This Report provides the following updates/actions since Report No. 92 was presented to the Executive Board on March 11, 2020.

- 1) Acceptance of Report No. 92 on Strategic Plan Implementation.
- 2) Receipt of Report No. 66 on Next Gen System Project.
- 3) Hand Delivery to Executive Board on March 11, 2020 of Notice of Termination of Next Gen Implementation Agreement by County of Marin.

**ATTACHMENT:**

A-2a Report No 92 on Strategic Plan Implementation (E.B. 3/11/20)

**Agenda Item A-2**

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**DATE:** April 22, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **A-2**: REPORT NO. 94 ON  
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report No. 94 on Strategic Plan Implementation.

Background: This Report provides the following updates/actions since Report No. 92 was presented to the Executive Board on March 11, 2020.

- 1) Acceptance of Report No. 92 on Strategic Plan Implementation.
- 2) Receipt of Report No. 66 on Next Gen System Project.
- 3) Receipt of Hand Delivered Notice of Termination of Next Gen Implementation Agreement from County Administrator effective June 30, 2020.
- 4) Receipt of announcement of MERA Operations Officer Ernest Klock's Resignation from County of Marin, effective April 3, 2020.

**ATTACHMENT:**

A-2a Report No 93 on Strategic Plan Implementation -  
(G.B. 3/25/20 – MEETING CANCELLED)

## Agenda Item B-2

### **MARIN EMERGENCY RADIO AUTHORITY**

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**DATE:** May 13, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **B-2**: REPORT NO. 95 ON  
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report No. 95 on Strategic Plan Implementation.

Background: This Report provides the following updates/actions since Report No. 94 was presented to the Governing Board on April 22, 2020.

- 1) Acceptance of Report No. 94 on Strategic Plan Implementation.
- 2) Receipt of Report No. 68 on Next Gen System Project.
- 3) Receipt of Update on AECOM Technology Solutions – Next Gen Project Third Party Customer Design Review Services.
- 4) Receipt of Status Report on Next Gen System Implementation Agreement and Mediation Between MERA and the County of Marin.
- 5) Receipt of Permitting Update – Next Gen Project.
- 6) Receipt of Report on First Gen MERA Radio System Motorola Support Letter Expiring June 2020.

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**DATE:** June 10, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM A-2: REPORT NO. 96 ON  
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report No. 96 on Strategic Plan Implementation.

Background: This Report provides the following updates/actions since Report No. 95 was presented to the Governing Board on May 13, 2020.

- 1) Acceptance of Report No. 95 on Strategic Plan Implementation.
- 2) Receipt of Report No. 69 on Next Gen System Project.
- 3) Receipt of Status Report on Next Gen System Project Implementation to MERA.
- 4) Receipt of Update on AECOM Technology Solutions – Next Gen Project Third Party Customer Design Review Services.
- 5) Approval of Assignment and Assumption Agreement Between MERA and the County of Marin for Federal Engineering (FE) Next Gen Project Professional Services.
- 6) Conditional Approval of Sonoma – Bay Hill Microwave Link Relinquishment with MERA – County of Sonoma – Sonoma Mountain Site License Amendment.

## Agenda Item A-3

### **MARIN EMERGENCY RADIO AUTHORITY**

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**DATE:** June 24, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM A-3: REPORT NO. 97 ON  
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report No. 97 on Strategic Plan Implementation.

Background: This Report provides the following updates/actions since Report No. 96 was presented to the Governing Board on June 10, 2020.

- 1) Acceptance of Report No. 96 on Strategic Plan Implementation.
- 2) Acceptance and Approval of Next Gen Project Oversight Committee Recommendation of AECOM Next Gen Radio System Customer Design Review (CDR) Submittal Analysis – Third Party Review.
- 2) Receipt of Report No. 70 on Next Gen System Project.
- 4) Receipt of Status Report on Next Gen System Project Implementation to MERA.
- 5) Approval of Proposed Next Gen Project Organization Chart and Position Responsibilities.
- 6) Approval of Proposal from AECOM for NGP Program and Construction Management Services – Task #2 MERA/AECOM Master Services Agreement.
- 7) Approval of Assignment and Assumption Agreement By and Among MERA, the County of Marin and Motorola Solutions, Inc.
- 8) Acceptance of Report on Next Gen Project No-Cost Site Licenses and License Amendments and Approval of Ratification of Same.
- 9) Approval of Motorola Contract Change Order No. 12 – Early Radios and Assistance to Fire Fighters Grant

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**DATE:** July 22, 2020  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM A-2: REPORT NO 98 ON  
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report No. 98 on Strategic Plan Implementation.

Background: This Report provides the following updates/actions since Report No. 97 was presented to the Governing Board on June 24, 2020.

- 1) Acceptance of Report No. 97 on Strategic Plan Implementation.
- 2) Receipt of Report No. 71 on Next Gen System Project.
- 3) Receipt of Status Report on Transition of Next Gen System Project Implementation to MERA.
- 4) Approval of Proposed Fifth Amendment to Management and Administrative Services Agreement between MERA and RGS for Next Gen Project Implementation Coordinator Position.
- 5) Approval of Proposed Real Estate Services Agreement between MERA and the County of Marin in Support of Next Gen Project Implementation.
- 6) Approval of Proposed Second Amendment to American Tower Site License Agreement for Mt. Tam.