

MARIN EMERGENCY RADIO AUTHORITY

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DATE: June 10, 2020

TO: MERA Governing Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **B-3:** STATUS REPORT ON TRANSITION OF
NEXT GEN SYSTEM PROJECT IMPLEMENTATION TO MERA

Recommended Action: Discuss, receive and file the Status Report on Transition of Next Gen System Project Implementation to MERA.

Background: Since the last Status Report to the Governing Board on May 13, 2020, another Transition Call occurred on May 19. Participants included MERA representatives Pearce, Cusimano, Cassingham and Jeffries, along with County representatives Hymel and Rojas. Topics of discussion included upcoming presentation of MERA's NGP Organization Chart and Position responsibilities, Engagement of Program and Construction Manager Services, addition of an RGS NGP Implementation Coordinator and Assignment and Assumption of the Motorola and any other ongoing NGP Contracts.

Additional discussion items were the provision of County NGP Contractor contact information, accounting, and outstanding issues to MERA, transfer of all County NGP Implementation records to MERA and confirmation of County staff availability to complete NGP tasks in progress through 6/30/20. County staffing for current System support was also on the agenda.

Hymel confirmed the County's availability to provide NGP Support services on an à la carte reimbursement basis to MERA. Rojas agreed to provide a draft Real Estate Services Agreement for Governing Board consideration to permit completion of certain tower site negotiations and document finalization. He also agreed to follow up with Motorola on the Contract assignment to MERA before 6/30/20. It was agreed by the parties that MERA proceed to agendize County to MERA transition action items for the 6/10/20 Special and 6/24/20 Regular meetings.

Hymel inquired about maintenance of the Next Gen System given its reliance on different skill sets for support. Rojas confirmed the County is currently recruiting and filling current System support positions due to retirements with more IT based personnel.

Hymel inquired about MERA's consideration of the County's willingness to contract County construction services under the new MERA Program Manager's supervision. MERA representatives said this, as well as other construction management options, were still under review.