

# MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera  
300 Tamalpais Drive – Corte Madera, CA 94925  
PHONE: (415) 927-5050  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

## **GOVERNING BOARD** **Regular Meeting Notice**

**DATE:** Wednesday - January 22, 2020

**TIME:** 3:30 pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Pursuant to MERA Meeting Teleconferencing Procedures and Brown Act requirements, MERA Governing Board Members Gaffney and Kelly will be participating in this meeting by phone from the following location:  
44400 Indian Wells Lane  
Indian Wells, California 92210  
Room 7055

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Town of Corte Madera Administrative Analyst, as soon as possible at (415) 927-5050.

### **Page # Reference**

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**CALL TO ORDER AND INTRODUCTIONS**

### **AGENDA**

The Governing Board may change the order for consideration of items on the Agenda.

#### **A. Consent Calendar**

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

(-) 1) Minutes from December 11, 2019 Governing Board Regular Meeting  
**(to be distributed under separate cover)**

**(3-5)** 2) Report No. 90 on Strategic Plan Implementation

**(6-9)** 3) Recommendation of Measure A Special Parcel Tax  
FY18-19 Independent Compliance Audit

**(10-25)** 4) Recommendation of MERA Measure A Special Parcel Tax  
Fiscal Year 2019-20 Annual Report - NBS

**Note: includes Local Agency Special Tax Accountability for FY2018-19**

B. Executive Officer’s Report (Cassingham)

- (26-28) 1) Update on Fourth Amendment to Next Generation Radio System Implementation Agreement Between the Marin Emergency Radio Authority and the County of Marin
- (29-32) 2) Report No 64 on Next Gen System Project and Budget (Jeffries)
- 3) Other Information Items

C. Operations Reports (Klock)

- (33-34) 1) Proposed Federal Engineering Phase Two Contract Amendment No. 2
- (35-38) 2) Request for Input on Project Oversight Committee and Governing Board Customer Design Review (CDR) Approval Process
- (39) 3) CEQA Process Update – Next Gen Project
- (40-42) 4) MERA System Operations Update – December (Simpson)
- 5) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)  
*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff or further follow-up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** MERA Governing Board Regular Meeting:  
**Wednesday – February 26, 2020 – 3:30 p.m.**

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT**  
**[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)**

cc: BOS (for posting) MERA Staff General Counsel