

MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

GOVERNING BOARD

Regular Meeting Notice

DATE: Wednesday – December 11, 2019

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way – Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Town of Corte Madera Administrative Analyst as soon as possible at (415) 927-5050.

Page # Reference

(1-3)

AGENDA

CALL TO ORDER AND INTRODUCTIONS

The Governing Board may change the order for consideration of items on the Agenda.

- A. Closed Session
Public Employee Performance: Executive Officer Evaluation
Pursuant to Government Code – Section 54947

- B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Governing Board or the public requests that separate action be taken on a specific item.

- (4) 1) Resolution of Commendation – Retiring Fire Chief Chris Gray, City of San Rafael
MERA Executive Board Member
- (5) 2) Resolution of Commendation – Pam Drew, City of Novato Councilmember
MERA Governing Board Member
- 3)
- (6-22) a. Official Transcript from October 10, 2019 Governing Board Special Meeting
- (23-27) b. Minutes from October 23, 2019 Governing Board Regular Meeting

- (28-46) 4) Proposed CY2020 Agreement for Management and Administrative Services with Regional Government Services (RGS) for MERA Executive Officer and Proposed 2020 Executive Officer Work Plan
- (47-48) 5) 2019 Annual Progress Report on Authority Operations and Activities
- (-) 6) MERA 2019 Auditor Communication with Governing Board and FY18-19 Audited Financial Statements and Auditors' Report
(to be distributed under separate cover)
- (49) 7) Report No. 88 on Strategic Plan Implementation
- (50-51) 8) Proposed Addendum to Extend Original NBS Measure A Parcel Tax Administration Agreement
- (52) 9) Report on MERA Website Enhancements
- (53) 10) Proposed Six-Month Notice: Non-Member System User Fees
- (54-58) 11) Proposed Records Management Imaging Project

C. Executive Officer's Report (Cassingham)

- (-) 1) Report No. 62 on Next Gen System Project and Budget (Jeffries)
(to be distributed under separate cover)
- (59-64) 2) Proposed Third Amendment to Next Generation Radio System Implementation Agreement Between the Marin Emergency Radio Authority and the County of Marin
- 3) Other Information Items

D. Operations Reports (Klock)

- (65-140) 1. Proposed Resolution of the MERA Governing Board Certifying the Final Subsequent Environmental Impact Report (SEIR) (SCH #99092073) for the MERA Next Generation Radio Communications System; Making Findings Pursuant to the California Environmental Quality Act; Adopting a Statement of Overriding Considerations: and Adopting a Mitigation Monitoring and Reporting Program
- (141-257) 2) Proposed Resolution of the MERA Governing Board with Findings for Approval of the MERA Next Generation Radio Communications System and Approval of the Preliminary Design Plans

- (258-271) 3) Report on Status of Motorola Change Order #8 Progress Payment –
Multi-Protocol Label Switching (MPLS) for Microwave Network
- (272-276) 4) MERA System Operations Updates – October and November (Simpson)
- 5) Other Information Items

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)
Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

F. Adjournment

NOTE:

NEXT MEETING OF MERA GOVERNING BOARD

Wednesday – January 22, 2020 – 3:30 p.m.

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)
MERA Staff
General Counsel