

# MARIN EMERGENCY RADIO AUTHORITY

c/o Town of Corte Madera  
300 Tamalpais Drive – Corte Madera, CA 94925  
PHONE: (415) 927-5050  
WWW.MERAONLINE.ORG

## Governing Board

### Regular Meeting Notice

**DATE:** Wednesday – September 25, 2019

**TIME:** 3:30pm

**PLACE:** **Novato Fire Protection District Administration Office** – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the Town of Corte Madera Administrative Analyst as soon as possible at (415) 927-5050.

### Page # Reference

(1-2) AGENDA

### CALL TO ORDER AND INTRODUCTIONS

#### A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

(3-9) 1. Minutes from July 24, 2019 Governing Board Regular Meeting

(10) 2. Report No 86 on Strategic Plan Implementation

(-) 3. Proposed Extension of American Tower License Agreement for MERA MT. Tam Tower Site  
**(to be distributed under separate cover)**

#### B. Executive Officer's Report (Cassingham)

(11-24) 1. Report No 60 on Next Gen System Project (Jeffries)

(25-27) 2. Proposed Second Amendment to Next Generation Radio System Implementation Agreement  
Between the Marin Emergency Radio Authority and the County of Marin

3. Other Information Items

C. Operations Reports (Klock)

- (28-31) 1. Next Gen Project Oversight and Finance Committee Recommendations:  
Motorola Change Order #8: Multi-Protocol Label Switching (MPLS)  
for Microwave Network  
**(Note: Attachments 3 and 4 to be distributed under separate cover)**
- (32) 2. CEQA Process and Schedule Update – Next Gen Project
- (33) 3. Report on Capital Project Air Conditioner Replacements –  
Sonoma Mountain and Mill Valley Sites (Simpson)
- (34-37) 4. MERA System Operations Update – July and August (Simpson)
5. Other Information Items

D. Open Time for Items Not on agenda (limited to two minutes per speaker)  
*Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

E. Adjournment

**NEXT:** MERA Governing Board Regular Meeting

**Wednesday – October 23, 2019 – 3:30pm**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT: [WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)

cc: BOS (for posting)

NERA Staff

General Counsel