

**MARIN EMERGENCY RADIO AUTHORITY**

**SPECIAL MEETING MINUTES OF MAY 22, 2003**

1. Call to Order

President Steve Kinsey called the meeting to order at 4:10 p.m. at San Rafael Community Center.

PRESENT:

City of Belvedere	Edmund San Diego <i>(arrived at 4:25 p.m.)</i>
Town of Corte Madera	Jay Tashiro
Town of Fairfax	Alan Bengyel
City of Larkspur	Jean Bonander
City of Mill Valley	Don Hunter
City of Novato	Rod Wood <i>(arrived at 4:20 p.m.)</i>
Town of Ross	Tom Gaffney
City of San Rafael	Rod Gould
County of Marin	Steve Kinsey
City of Sausalito	Don MacQuarrie (Alternate)
Town of Tiburon	Alex McIntyre <i>(out at 4:50 p.m.)</i>
Bolinas Fire Protection District	Kevin Hicks <i>(out at 5:00 p.m.)</i>
Inverness Public Utility District	Wade Holland
Kentfield Fire Protection District	John Lando
Marin Municipal Water District	Pamela Nicolai
Marinwood Community Services District	Walter Dods
Novato Fire Protection District	Ray Landi
Tiburon Fire Protection District	Albert (Tim) Harris

ABSENT:

Town of San Anselmo  
Marin Community College District  
Marin County Transit District  
Ross Valley Fire Department  
Southern Marin Fire District  
Stinson Beach Fire District  
Twin Cities Police

STAFF PRESENT:

Martin J. Nichols, Executive Officer  
Patrick Richardson, Legal Counsel  
Richard Chuck, Communications Engineer  
Elizabeth Lopez, Recording Secretary

2. Executive Officer's report.  
Contract with the County for Maintenance Agreement.  
Memo regarding Training Committee. Designate a trainer.  
Status of sites: Mt. Tam  
Mt. Sonoma  
Bollinas
3. Adopt meeting minutes of April 17, 2003  
MS – To adopt meeting minutes of April 17, 2003 – Approved
4. Open time for items not on agenda (*limited to three-minutes per speaker*).  
None.
5. Adopt recommendation of the Executive and Finance Committees on additional project financing.  
M/S – To adopt recommendation of the Executive and Finance Committees on additional project financing – Approved
6. Adopt final MERA Operating Budget for FY 2003-2004  
Discussion: Legal expenses are a continuation of litigation and anticipation for litigation on the site(s) that is selected for southern Marin.  
M/S – To adopt final MERA Operating Budget for FY 03-04 and to provide an anticipated FY 2004-2005 payment schedule to all of the member agencies in the near future – Approved  
Marinwood and Tiburon – Opposed
7. Report of the Southern Marin Site Committee – Don Hunter.
8. Adoption of an agreement with Richard Chuck for Communications Engineering Services.  
M/S – To adopt an agreement with Richard Chuck for Communications Engineering Services – Approved
9. Closed session – Conference with Legal Counsel – Existing Litigation (Government Code 54956.9(a) – Zack, et al. vs. MERA, Marin Superior Court Actions Nos. CV 024952 and CV 024971 (consolidated).  
No reportable actions.
10. Adjourned at 5:03 p.m.

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Martin J. Nichols, Executive Officer