

MARIN EMERGENCY RADIO AUTHORITY

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DATE: October 26, 2016
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **A-5**: UPDATE ON NON-MEMBER MERA SYSTEM USER
LETTERS OF AGREEMENT (LOAs)

Recommended Action: Receive and file the Update on Non-Member MERA System User
Letters of Agreement (LOAs).

Background: With the approval of the Governing Board on July 27, 2016, the process of
identifying the contact persons for the non-member system users commenced along with
the development of customized LOAs for each of the 22 non-members plus individual
transmittals providing background on the need for formalization of their use by written
agreement.

Considerable effort by Chief Weber, Lt. Pittman, Sherriff's Office Communications
Manager Magoski, EMS Coordinator Julihn, President Pearce and Deputy Executive
Officer Jeffries went into providing MERA with non-member contact information. As of
this writing, two LOAs have been executed, by State Parks and MCOE, with others in
progress based on verifications from non-members received to date.