

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

GOVERNING BOARD

Regular Meeting Notice

DATE: Wednesday – December 10, 2014

TIME: 3:30 pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

A. INTRODUCTIONS

B. Closed Session

Public Employee Performance: Executive Officer Evaluation
Pursuant to Government Code – Section 54947

C. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Governing Board or the public requests that separate action be taken on a specific item.

- 1) Resolution of Commendation – Retired Fire Chief Jim Irving –
Southern Marin Fire Protection District
MERA Governing Board and
Executive Committee Member
- 2) Minutes from May 14, 2014 Governing Board Regular Meeting
- 3) Minutes from July 14, 2014 Governing Board Special Meeting
- 4) Minutes from August 13, 2014 Governing Board Special Meeting
- 5) Proposed CY2015 Agreement for Management and Administrative Services with
Regional Government Services (RGS) for MERA Executive Officer and
Proposed 2015 Executive Officer Work Plan

- 6) 2014 Annual Progress Report on Authority Operations and Activities
- 7) MERA 2014 Auditor Communication with Governing Board and FY13-14 Audited Financial Statements and Auditors' Report
- 8) Report #23 on Strategic Plan Implementation
- 9) MERA's Next Gen Project Outreach Summary (Jeffries)
- 10) Report on Forbes Reservoir Utilities Undergrounding Project
- 11) Report on Bodega/Bay Hill Tower and Site Leases

D. Public Hearings:

- 1) Proposed Amendment No. 1 to the Amended and Restated Bylaws of the Marin Emergency Radio Authority and Proposed Resolution of the Governing Board of the Marin Emergency Radio Authority Establishing the Time and Place for Holding Regular Meetings

E. Executive Officer's Report (Cassingham)

- 1) 2014 Election Recap – Indie Politics (Mullen and Price)
(to be distributed at meeting)
- 2) Recommendations from Finance Committee and Executive Board RE:
Next Gen System Project Implementation
- 3) Proposed Addendum to Original NBS Agreement to Provide Optional Post-Election Tax Administration Services for the Marin Emergency Radio Authority
- 4) Report #2 from Ad Hoc Subcommittee on Citizens Oversight Committee (COC) and Proposed Bylaws
- 5) Other Information Items

F. Operations Reports (Tackabery)

- 1) Status/Work Statistics Reports (Chuck)
- 2) Other Information Items

G. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

H. Adjournment

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)