

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

FINANCE COMMITTEE Meeting Notice

DATE: THURSDAY – November 6, 2014

TIME: 3:30pm

PLACE: **Marin Civic Center – CAO Conference Room 315**

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Novato Fire Protection District Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

Call to Order

- A. Minutes of September 10, 2014 Finance Committee Meeting (**attached**)
- B. FY13-14 Draft Audited Financial Statements and Auditor's Report – Maher Accountancy (**attached**)
- C. Discussion of Recommendations to Executive and Governing Boards–
Next Gen System Implementation (Cassingham)
 - 1) Initial Project Implementation Schedule, Cash Flow, Bond Financing Plan and
Member Apportionment Formula
 - a) Implementation Schedule (**attached**)
 - b) FY2014/15 Next Generation System Project Cash Flow Needs Forecast (Tackabery) (**attached**)
 - c) Bond Financing Plan (**attached**)
 - d) Member Apportionment Formula (**attached**)
 - 2) Policy for Gen III Replacement Reserve (**attached**)
 - 3) System Upgrade Agreement (SUA) for Gen II System (**attached**)

- 4) Appointment of New Standing Committee for Project Oversight
- 5) Review of MERA Contract Staffing for Next Gen Project by
Executive Officer Work Plan Committee
- 6) Contract and Budget for RFP Development and Other Initial Next Gen Project Services
- 7) Development of Policy Regarding New Members and Non-Member and Mutual-Aid
MERA System Users

D. Other Information Items

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Committee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Governing Code Section 54954.2 provides that the Committee may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Committee members. The Chair may refer the matter to staff for further follow-up, or elect to have the matter placed on an agenda for a future meeting.

F. Adjournment

**AGENDA IS AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)