

MARIN EMERGENCY RADIO AUTHORITY

95 Rowland Way, Novato, CA 94945

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WWW.MERAONLINE.ORG

EXECUTIVE BOARD

RESCHEDULED Regular Meeting Notice

DATE: MONDAY - July 14, 2014

TIME: 2:30 p.m. (note: precedes Governing Board Meeting at 3:30pm)

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

Call to Order

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that separate action be taken on a specific item.

- 1) Minutes from May 7, 2014 Executive Board Regular Meeting
- 2) Report #20 on Strategic Plan Implementation
- 3) Report on Bay Hill Site Lease Cost Reimbursement Project
- 4) MERA FY13-14 Budgets – Line Item Adjustments (**distributed at Meeting**)
- 5) Bi-monthly Reserve Funds Update (**distributed at Meeting**)

B. Executive Officer's Report (Cassingham)

- 1) Member Outreach Update – Jeffries
 - Public Education Plan PEP) – Mullen and Price (**presentation at Meeting**)
- 2) Proposed Resolution of the Governing Board of the Marin Emergency Radio Authority Requesting the County of Marin to Submit a Measure Authorizing the County to Levy a Special Parcel Tax to the County's Voters at the Election To Be Held on November 4, 2014

- 3) Mid-year Review of Executive Officer Work Plan and Hours -
Executive Officer Work Plan Committee (EOWP)
- 4) Status of MERA Executive Board Appointments
- 5) Other Information Items

C. Operations Reports (Tackabery)

- 1) Review of FY14-15 Operating Budget Training Line Item
- 2) Request for Review of Additional Radios Policy and Procedures
- 3) MERA Operational Issues Working Group
- 4) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow-up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Executive Board Regular Meeting
Wednesday – September 10, 2014 – 3:30 p.m.

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)