

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

Governing Board Regular Meeting Notice

DATE: Wednesday – May 14, 2014

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

A. Call to Order and Introductions

B. Election of Officers for MERA Governing Board (President and Vice President)

C. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Minutes from December 11, 2013 Governing Board Regular Meeting
2. Minutes from April 2, 2014 Governing Board Special Meeting
3. Report #19 on Strategic Plan Implementation
4. Update on Round Two Presentations
5. Proposed Resolution Confirming Biennial Review of the MERA Conflict of Interest Code
6. Confirmation of **Governing** and Executive Board Meeting Dates: FY14-15

D. Executive Officer's Report (Cassingham)

1. Proposed FY14-15 Technical Services Annual Agreement between MERA and County of Marin
2. Proposed FY14-15 Communication Engineering Services Annual Agreement between MERA and County of Marin
3. Update on Forbes Reservoir Utilities Undergrounding Project

4. Other Information Items

E. Public Hearings

1. Proposed Resolution Confirming MERA FY13-14 Capital Project Budgets and Expenditures from Reserves:
Fund 70032 (New Project Financing) and Fund 70036 (Replacement)
2. Proposed FY14-15 MERA Operating Budget and Fee Schedule for Non-Member Users
3. Proposed FY14-15 Equipment Replacement Requests
4. Proposed FY14-15 System Analysis Capital Projects
5. Proposed FY14-15 MERA New Project Financing and Revenue Bonds Budgets
6. Proposed Resolution Adopting the FY14-15 Operating, New Project Financing, Revenue Bonds and Reserves Budgets

F. Operations Reports (Tackabery)

1. Status of Tomales Communications Site Lease, MALT Agricultural Conservation Easement and Verizon Access Road
2. Update on Gateway Repeaters
3. Status/Work Statistics Reports (Chuck)
4. Other Information Items

G. Open Time for Items Not on agenda (limited to two minutes per speaker)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

H. Adjournment

NEXT:

MERA Governing Board **SPECIAL MEETING**
Wednesday – July 9, 2014 – 3:30pm
(preceding Executive Board Meeting)

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:

WWW.MERAONLINE.ORG

cc: BOS (for posting)

MERA Staff

General Counsel

Novato City Clerk (minutes)