

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
95 Rowland Way, Novato, CA 94945  
PHONE: (415) 878-2690 FAX: (415) 878-2660  
[www.meraonline.org](http://www.meraonline.org)

## EXECUTIVE BOARD

### Regular Meeting Notice

**DATE:** Wednesday – March 12, 2014

**TIME:** 3:30pm

**PLACE:** Novato Fire Protection District Administration Office – Heritage Conference Room  
95 Rowland Way, Novato, CA 94945  
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

### AGENDA

- A. Call to Order
- B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Board or the public requests that separate action be taken on a specific item.

- 1) Resolution of Commendation – Retired Fire Chief Roger Meagor  
MERA Governing Board Member Representing Ross Valley Fire District
- 2) Resolution of Commendation – Former MERA Governing Board Member  
Representing Marinwood Community Services District – Tom Horne, District Manager
- 3) Minutes from January 8, 2014 Executive Board Regular Meeting
- 4) Report #18 on Strategic Plan Implementation
- 5) Update on Novato Fire District Request for Executive Board Seat
- 6) Proposed Dollar Hill Tower Site Sublicense between MERA and  
Golden Gate Bridge, Highway and Transportation District (GGBHTD) and  
Proposed Finding that Said Sublicense is Categorically Exempt Under CEQA  
**(to be distributed under separate cover)**
- 7) Bi-monthly Report on MERA Reserve Funds Balances  
**(to be distributed under separate cover)**

C. Executive Officer's Report (Cassingham)

- 1) Report from Project Oversight Committee on Second Poll and Revised Outreach Plan and Budget  
**(to be distributed at meeting)**
- 2) Selection of Engineering Firm and Approval of Negotiated Procurement – MERA Forbes Reservoir Utilities Undergrounding Project  
**(to be distributed under separate cover)**
- 3) Proposed **PRELIMINARY** FY14-15 MERA Operating, New Project Financing and Refunding Revenue Bonds Budgets
  - 5-Year Training Expense Summary (DPW)
- 4) Other Information Items

D. Operations Reports (Tackabery)

- 1) Request for Waiver of Radio Moratorium
  - City of Larkspur
  - Falcon Critical Care Transport
  - Falck Northern California/VeriHealth
- 2) Update on Gateway Repeaters
- 3) FY13-14 System Analysis Capital Projects Update
- 4) Status/Work Statistics Reports – (Chuck)
- 5) Other Information Items

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)  
*Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

F. Adjournment

**NOTE:**

**NEXT MEETING OF MERA EXECUTIVE COMMITTEE  
Wednesday – May 7, 2014 – 3:30pm**

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)**

cc: BOS (for posting)  
MERA Staff  
General Counsel  
Novato City Clerk (w/minutes)