

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

EXECUTIVE BOARD

Regular Meeting Notice

DATE: Wednesday - January 8, 2014

TIME: 3:30 p.m.

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Board or the public requests that separate action be taken on a specific item.

- 1) Resolution of Commendation – Governing Board Member Bruce Anderson
Marinwood Community Services District
- 2) Minutes from November 13, 2013 Executive Board Regular Meeting
- 3) Report on Special Project Staff Salary Adjustments
- 4) Bi-monthly Report on MERA Reserve Funds Balances
- 5) Update on Bay Hill Site Subleases
- 6) Report #17 on Strategic Plan Implementation
- 7) Update on Bond Reserve Investment

B. Executive Officer's Report (Cassingham)

- 1) Bond Counsel Opinion on Next Gen System Police/Fire Services Project Costs
- 2) Report on Round Two Presentations (Jeffries)

- 3) Proposed Delegation of Responsibilities to MERA Project Oversight Committee(Jeffries)
 - Second Poll
 - Public Information Outreach and Timeline
- 4) Report from Executive Board Subcommittee - NFPD Request for Executive Board Seat
- 5) Appointment of Finance Committee Member
- 6) Report on MERA and Subleasees Utilities Undergrounding – Forbes Reservoir Tower Site
- 7) Other Information Items

C. Operations Reports (Tackabery)

- 1) Request for Disposition of Certain Surplus MERA Equipment
- 2) Status/Work Statistics Reports (Chuck)
- 3) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow-up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

**NOTE: NEXT MEETING OF MERA EXECUTIVE BOARD
Wednesday – March 12, 2014 – 3:30 p.m.**

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)