

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
www.meraonline.org

Executive Board Regular Meeting Notice

DATE: Wednesday –July 24, 2013

TIME: **2:30 p.m.**

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that a separate action be taken on a specific item.

1. Minutes from May 8, 2013 Executive Board Regular Meeting
2. Report #13 on Strategic Plan Implementation
3. Proposed Fifth Amendment to Office and Staff Services Agreement between MERA and Novato Fire Protection District

B. Executive Officer's Report (Cassingham)

1. Recommendations from MERA Finance and Project Oversight Committees on Next Generation System Project
2. Report on Executive and Governing Board Actions – 700 MHz Replacement Technology
3. Report on MERA Reserve Funds Balances and Reserves Policy
4. Outreach Presentation for Board of Supervisors Workshop (Jeffries)
5. Executive Officer Work Plan Review Committee – Midyear Review of Executive Officer Work Plan and Hours
6. Other Information Items

C. Operations Officer Reports (Tackabery)

1. MERA – Next Generation Radio System Implementation Feasibility Study
 - Request for Additional Funding for Cost Overrun through 6/30/13
2. Marin Emergency Radio Authority – Next Generation Radio System Implementation
 - Draft Feasibility Study – July 24, 2013
 - Report on Coverage Options and Site Prioritization Recommendations
3. Request for Waiver of Radio Moratorium
 - County of Marin Parks Department
4. Status/Work Statistics Reports (Chuck)
5. Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT: MERA Executive Board Regular Meeting
Wednesday – September 11, 2013 – **3:30 p.m.**

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting)
MERA Staff
General Counsel
Novato City Clerk (minutes)