

# MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District  
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[www.meraonline.org](http://www.meraonline.org)

## PROJECT OVERSIGHT COMMITTEE Meeting Notice

**DATE:** Wednesday – July 10, 2013  
**TIME:** 3:00pm  
**PLACE:** Marin Civic Center: Room 410-B

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the Novato Fire Protection District Administrative Assistant as soon as possible at (415) 878-2606.

### AGENDA

- A. Call to Order
  - Introduction of Special Project Administrative Assistant – Alex Anderson
- B. Approval of Project Oversight Committee Minutes from May 22, 2013 (**attached**)
- C. Finance Committee Report -Gaffney and Cassingham
  - 1) First Draft – NBS Parcel Tax Study (**attached**)
  - 2) New 700 MHz Emergency Radio System – Project Financing Plan (**attached**)
  - 3) Report on Current and Future Bond Terms (**attached**)
- D. Draft Feasibility Study – Next Generation System (**attached**) - Tackabery
  - Stakeholder Questions – Next Generation System (**attached**) – MERA President Pearce
- E. Member Outreach Update – Price, Mullen and Jeffries
  - 1) Outreach Calendar
  - 2) Board of Supervisors Workshop
  - 3) Newsletter
  - 4) MERA PowerPoint Presentation to Agencies (**attached**)
    - \*Presentations Prioritizations
  - 5) Updated FAQ's and Fact Sheet (**attached**)
  - 6) Video
  - 7) MERA Website
  - 8) Database Development

- F. Outreach to Schools and Other Agencies and Organizations - Jeffries
- G. Updated Draft Master Calendar – November 4, 2014 Election (**attached**) - Cassingham
- H. Other Information Items
- I. Next Meeting
- J. Open Time for Items Not on Agenda

*Anyone wishing to address the Project Oversight Committee on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Project Oversight Committee may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Committee members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.*

- K. Adjournment

**AGENDA IS AVAILABLE ONLINE AT  
[WWW.MERAONLINE.ORG](http://WWW.MERAONLINE.ORG)**

cc: BOS (for posting)

MERA Staff

General Counsel