

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

Governing Board Regular Meeting Notice

DATE: Wednesday – May 15, 2013

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

District facilities and meetings comply with the Americans With Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

- A. Introductions
- B. Election of Officers for MERA Governing Board (President and Vice President)
- C. Closed Session: Public Employee Appointment, Government Code Section 54957 – General Counsel
- D. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

- 1. Minutes from December 12, 2012 Governing Board Regular Meeting
- 2. Minutes from January 16, 2013 Governing Board Special Meeting
- 3. Report #12 on Strategic Plan Implementation
- 4. Proposed First Amendment to Personal/Professional Services Contract for General Counsel between MERA and Richards, Watson & Gershon, LLC

- E. Executive Officer's Report (Cassingham)

- 1. Proposed FY13-14 Technical Services Agreement between MERA and County of Marin
- 2. Proposed FY13-14 Communication Engineering Services Agreement between MERA and County of Marin

3. Recommendations from Project Oversight Subcommittee
RE: Strategic and Outreach Plans Implementation
4. System Analysis FY12-13 Capital Projects Update and
Proposed FY13-14 System Analysis Capital Projects
5. Other Information Items

F. Public Hearings

1. Proposed Resolution Confirming MERA FY12-13 Capital Project Budgets and
Expenditures from Fund 70032 (New Project Financing) and Fund 70036 (Replacement)
2. Proposed FY13-14 MERA Operating Budget and Fee Schedule for Non-Member Users
3. Proposed FY13-14 MERA New Project Financing and Bonds Budgets
4. Proposed Resolution Adopting the FY13-14 Operating, New Project Financing and
Bonds Budgets and Capital Project Budgets

G. Operations Reports (Tackabery)

1. Report on Coverage Committee
2. Status/Work Statistics Reports (Chuck) - **attached**
3. Other Information Items

H. Open Time for Items Not on agenda (limited to two minutes per speaker)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

I. Adjournment

NEXT: MERA Governing Board Regular Meeting
Wednesday – December 11, 2013 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT:
WWW.MERAONLINE.ORG

cc: BOS (for posting) MERA Staff General Counsel Novato City Clerk (minutes)