

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
www.meraonline.org

EXECUTIVE BOARD

Regular Meeting Notice

DATE: Wednesday – March 13, 2013

TIME: **3:30pm**

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

A. **ADJOURNMENT IN MEMORY OF FORMER TWIN CITIES POLICE CHIEF AND MERA GOVERNING BOARD MEMBER PHIL GREEN**

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a member of the Executive Board or the public requests that separate action be taken on a specific item.

- 1) Minutes from January 16, 2013 Executive Board Special Meeting

C. Executive Officer's Report (Cassingham)

- 1) Report # 11 on Strategic Plan Implementation
- 2) Approval of NBS Proposal - MERA Parcel Tax Study
- 3) Request for Recalculation of MERA Member Debt Service Payments Based on Current Radio Totals – City of Novato
- 4) Proposed PRELIMINARY FY13-14 Operating Budget and Review of 2010 Refunding Revenue Bonds and New Project Financing Budgets Status of FY12-13 Reserves Funds
- 5) Other Information Items

D. Operations Reports (Tackabery)

- 1) Coverage Committee Update
- 2) Status/Work Statistics Reports (Chuck) (**attached**)
- 3) VHF Overlay Plan (**attached**)
- 4) T-Band Give-Back Legislation (**attached**)
- 5) MERA Switch Cutover Plan – New County Emergency Operations Facility
- 6) Other Information Items

E. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

F. Adjournment

NOTE: NEXT MEETING OF MERA EXECUTIVE COMMITTEE
Wednesday – May 8, 2013 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)