

MARIN EMERGENCY RADIO AUTHORITY

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DATE: July 13, 2016

TO: MERA Executive Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **A-5**: MERA FY15-16 BUDGETS –
LINE ITEM ADJUSTMENTS

Recommended Action: Approve the proposed line item adjustments to MERA’s FY15-16 Operating Budget (Fund 70030) as presented, which does not affect the Adopted Budget total of \$1,811,251.

In addition, approve an additional amount of \$1,700 for the Administrative Fees of the Replacement Budget (Fund 70036) - detail noted below.

Background: Based on Governing Board adoption of the FY15-16 Operating Budget in May, 2015, their adoption of the Resolution Confirming MERA FY15-16 Capital Project Budgets and Expenditures from Fund 70036 on May 11, 2016, there have been some changes to certain line items during the fiscal period. Based on preliminary actual expenditures through 6/30/16, the following reflect those revisions:

Fund 70030 - Operating (see attached revised schedule)

Fund 70036 - Replacement

Administrative Fees (originally approved for \$3,500):

Final Costs:	Trustee Admin Fees	\$2,500
	Special EMMA Filing Fees	1,700
	Miscellaneous	<u>1,000</u>
	Total	\$5,200

For Audit purposes, the above changes must be approved by the Executive Board which is within your expenditure authority.

ATTACHMENT:

A-5a Revised FY15-16 MERA Operating Budget