Agenda Item A-13

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: May 19, 2010

TO: MERA Board of Directors

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **A-13:** PROPOSED CHANGE OF REGULAR BOARD MEETING DAY and TIME

Recommended Action: Recommend formal Board motion pursuant to Article VI of the MERA Bylaws to change the regular Board meeting day from Thursday to Wednesday and meeting time from 4 p.m. to 3:30 p.m.

Background: The MERA Bylaws, adopted February 2000, establish Thursday at 4 p.m. as the regular Board meeting day and time. As you know, the best meeting day and time for the MERA Executive Committee and Board, based on our experience over the last two years, is Wednesday at 3:30 p.m. General Counsel Karpiak has advised that there are two ways to change the "regular" meeting day and time designation.

One way would be to amend the Article IX of the Bylaws which requires a 2/3 vote of all MERA members. The proposed changes would have to be acted on at a regular meeting (Thursday at 4 p.m.), then adopted at a subsequent regular meeting. The second way, pursuant to Article VI of the Bylaws, is to have the Board approve the change in day and time by formal motion.

Further, Mr. Karpiak has noted that it would probably be best to amend the Bylaws regarding the day/time change when there are other proposed amendments.