

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: May 19, 2010
TO: MERA Board of Directors
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM A-11: PROPOSED MERA OPERATING BUDGET
POLICY AND PROCEDURES

Recommended Action: As recommended by the Executive Committee on March 10, 2010, adopt the proposed MERA Operating Budget Policy and Procedures.

Background: As part of staff's continuing efforts to develop and memorialize a body of MERA operating policies, the proposed Operating Budget Policy and Procedures establishes Board-approved guidelines for the development and presentation of MERA's annual operating budget.

As the Authority evolves and operations change, this policy and procedures are subject to change.

Once adopted by the Board, this document will be posted on MERA's website (meraonline.org) for member, staff and public reference.

ATTACHMENT: Proposed MERA Operating Budget Policy and Procedures