

MARIN EMERGENCY RADIO AUTHORITY

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MEMORANDUM

DATE: June 17, 2004
TO: MERA Board of Directors
FROM: Martin J. Nichols, Executive Officer
SUBJECT: AGENDA ITEM J: NEW AGREEMENT FOR EXECUTIVE OFFICER

Recommended Action: Approve a new one-year agreement for Executive Officer Services (Recommended by the Executive Committee).

Background:

My current 18-month agreement terminates on June 30, 2004. MERA has the need for significant Executive Officer services for the next 12 to 24 months. Major tasks include:

1. Completion of system backbone sites:
 - Bay Hill
 - Bolinas
 - Southern Marin
2. Radio installations for remaining agencies.
3. System warranties.
4. System operations

I propose a one-year extension of my current agreement with MERA to serve as your Executive Officer through June of 2005 at my current rate of \$8,500 per month.

The MERA Executive Committee recommends the new agreement.