

G.B. 3/27/19

Agenda Item B-2a



**REGIONAL
GOVERNMENT
SERVICES**

SERVING PUBLIC AGENCIES SINCE 2002

**AMENDMENT NO. 3 TO MANAGEMENT AND ADMINISTRATIVE
SERVICES AGREEMENT**

This third amendment to the Management and Administrative Services Agreement between the **MARIN EMERGENCY RADIO AUTHORITY** ("Agency") and Regional Government Services Authority, hereinafter called "RGS" is made and entered into this 27th day of March 2019.

RECITALS

The Agency and RGS entered into an Agreement for services dated May 8, 2013. This Amendment is entered into with reference to the following facts and circumstances:

- A. The Scope of Services is amended to include those noted in Attachment A.
- B. Agency and RGS are desirous of these changes.
- C. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Additional Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated: _____

Dated: _____

Agency

RGS

MERA President

Richard H. Averett, Executive Director

Attachment A

Amendment #3 (2013-05-08)

MARIN EMERGENCY RADIO AUTHORITY (MERA)

Scope of Services.

1. Commencing April 1, 2019, RGS will assign an employee or employees to perform financial services needed to support the transition of Agency operations to a new location.
2. RGS shall assign an RGS employee or employees to perform the functions as described below, and as approved by Agency:
 - Perform the functions as assigned by the RGS lead advisor.
 - Provide services on an as needed basis, with appropriate invoices for services provided.
 - Services may be within any of the RGS service areas, including but not limited to: Human Resources Consultation, Benefit Administration, Project and Transitional Management, Community Engagement/Communication Services, Land Use Planning Services, Finance Consultation, Training Design and Delivery, Strategic Planning and Facilitation Services, Emergency Management Consultation.
 - Services to be engaged via task work order or amendment to this agreement.
 - Be reasonably available to perform the services during the normal work week.
 - Meet regularly and as often as necessary for the purpose of consulting about the scope of work performed with the appropriate Agency project manager and with the RGS lead.
 - Perform other duties as are consistent with the services described herein and approved by the RGS lead advisor.
 - Perform related work as required as approved by the RGS lead advisor.
 - Such employee may perform services at Agency offices available or at other locations.