

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District

95 Rowland Way, Novato, CA 94945

PHONE: (415) 878-2690 FAX: (415) 878-2660

WWW.MERAONLINE.ORG

DATE: September 26, 2018
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-1: Report #46 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, and me, supported by additional County and Federal Engineering staff, as needed. A few key issues:

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 09/04/18, 09/17/18
 - b. Motorola Project Meetings: Next - 09/20/18
 - c. Site Visit – Martinelli Site: 09/05/18
 - d. Meeting with BayRICS on Regional Interoperability: 09/05/18
- 2) Dual Band Radio Order:
 - a. Early Order #2 closed and placed with Motorola. All upgrades have been paid. Radios have arrived and are being programmed.
- 3) Connectivity Memos for Dispatch and Fire Station Alerting Sites
 - a. Details on connectivity needs for member agencies planned for release the week of 09/24/18. This only affects agencies that either operate their own dispatch center and /or have fire stations designated for Fire Station Alerting.
- 4) CEQA:
 - a. To be covered by Mr. Klock (Item #C-7)

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DATE: October 24, 2018
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM **B-1**: Report #47 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, and me, supported by additional County and Federal Engineering staff, as needed. A few key issues:

1) Recent Project Meetings and Conference Calls:

- a. MERA Project Calls: 10/01/18, 10/15/18
- b. Motorola Project Meetings: 10/04/18, 10/11/18, 10/18/18
- c. Lease Meeting: MCOE – 10/05/18

2) Connectivity Memos for Dispatch and Fire Station Alerting Sites

- a. Details on connectivity needs for member agencies planned for release in the near future. This only affects agencies that either operate their own dispatch center and /or have fire stations designated for Fire Station Alerting.

3) Pending Field Equipment Change Orders

- a. Radio Accessories and Portable Chargers – Still under discussion. A verbal report will be provided at the Governing Board Meeting.
- b. Early Order of Dual Band Mobile Radios - Still under discussion. A verbal report will be provided at the Governing Board Meeting.

4) CEQA:

- a. To be covered by Mr. Klock (Item #C-7)

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DATE: November 28, 2018
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-1: Report No 48 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, Ethan Simpson and me, supported by additional County and Federal Engineering staff, as needed. A few key issues:

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 10/29/18, 11/13/18
 - b. Motorola Project Meetings: 10/25/18, 11/01/18, 11/15/18
 - c. MCOE Meeting: 11/13/18

- 2) Change Orders:
 - a. A large focus of the team's efforts has been on Contract Change Orders #7, #8 #10 and #11 and budgetary impacts that will be discussed under items #C-1 thru #C-5. These items were discussed with the MERA Finance Committee on 11/14/18. The Finance Committee has recommended that decisions on these items be postponed until the Governing Board meeting on 12/12/2018.

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WWW.MERAONLINE.ORG

DATE: December 12, 2018
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM C-1: Report #49 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, Ethan Simpson and me, supported by additional County and Federal Engineering staff, as needed. A few key issues:

1) Recent Project Meetings and Conference Calls:

- a. MERA Project Calls: 12/10/18
- b. Motorola Project Meetings: 12/06/18
- c. Muir Beach: 12/12/18

2) Change Orders:

- a. A large focus of the team's efforts has been on Contract Change Orders #7, #8 #10 and #11 and budgetary impacts that will be discussed under items #C-1 thru #C-5. These items were discussed with the MERA Finance Committee on 11/14/18 and 12/06/18. The Finance Committee has recommended that decisions on these items be postponed until the Governing Board meeting on 12/12/2018.

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DATE: January 23, 2019
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-1: Report #50 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, Ethan Simpson and me, supported by additional County and Federal Engineering staff, as needed. Activity slowed with the completion of most of the change orders and the holidays.

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 01/07/19
 - b. Muir Beach: 12/12/18

- 2) Next Gen Project Administrative Assistant Recruitment

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DATE: February 27, 2019
TO: MERA Governing Board
FROM: Dave Jeffries, Deputy Executive Officer for the Next Gen Project
SUBJECT: AGENDA ITEM B-2: Report No. 51 on Next Gen System Project

Recommended Action: Review, discuss and accept report.

Background:

We are currently in Customer Design Review (CDR) with Motorola. MERA is represented in these discussions by our Federal Engineering Project Manager, David Mortimer, MERA Operations Officer Ernest Klock, Ethan Simpson and me, supported by additional County and Federal Engineering staff, as needed. Activity slowed with the completion of most of the change orders and the holidays.

- 1) Recent Project Meetings and Conference Calls:
 - a. MERA Project Calls: 02/04/19, 02/19/19
 - b. Motorola Project Team: 02/07/19

- 2) Next Gen Project Administrative Assistant Recruitment
 - a. Maura Griffin is our new Administrative Assistant.
 - b. Like Executive Officer Cassingham and I, Admin Assistant Griffin is an RGS employee on contract to MERA.

- 3) Other Items:
 - a. Presentation to Sonoma County Public Safety Consortium on radio systems: 02/07/19