

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
www.meraonline.org

MEMORANDUM

DATE: May 9, 2018
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **B-3**: PROPOSED RESOLUTION CONFIRMING
BIENNIAL REVIEW OF THE MERA
CONFLICT OF INTEREST CODE

Recommended Action: Approve the proposed Resolution Confirming Biennial Review of the MERA Conflict of Interest Code which adds the Member of Executive Board Designee as a Designated Position with Disclosure Categories 1,2,3,4.

Background: The MERA Governing Board originally approved a Resolution adopting a Conflict of Interest Code on June 5, 2008. The Code heretofore required Governing Board Members and Alternates, Executive Board Members, General Counsel and Consultants to submit statements of economic interests.

In 2016, the Governing Board added the Executive and Operations Officers and the Measure A Citizens Oversight Committee to the Designated Positions list.

Added to the Designated Positions list in the 2018 Resolution is the Member of the Executive Board Designee.

ATTACHMENT:

B-3a Resolution Confirming Biennial Review of the MERA
Conflict of Interest Code (5 pages) including:
Exhibit A
Appendix to Conflict of Interest Code