

**MARIN EMERGENCY RADIO AUTHORITY**

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**MEMORANDUM**

**DATE:** December 13, 2017  
**TO:** MERA Governing Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **A-3**: 2017 ANNUAL PROGRESS REPORT ON  
AUTHORITY OPERATIONS AND ACTIVITIES

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**Recommended Action:** Upon recommendation by the Executive Board, approve the 2017 Annual Progress Report on Authority Operations and Activities.

**Background:** Per Section 8.4 – Progress Reports of the MERA JPA, “at least annually, a report of the activities and operations of the Joint Powers Authority shall be provided to each of its members before January 1 of each year”.

Attached is the proposed 2017 Annual Report for your review and approval.

2018 will continue to be focused on Next Gen System Project Design and Implementation.

ATTACHMENT:

A-3a 2017 Annual Progress Report on Authority Operations and Activities