

**MARIN EMERGENCY RADIO AUTHORITY**

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**MEMORANDUM**

**DATE:** November 8, 2017  
**TO:** MERA Executive Board  
**FROM:** Maureen Cassingham, Executive Officer  
**SUBJECT:** AGENDA ITEM **B-2**: 2017 ANNUAL PROGRESS REPORT ON  
AUTHORITY OPERATIONS AND ACTIVITIES

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**Recommended Action:** Review and revise, as needed, the 2017 Annual Progress Report on Authority Operations and Activities and recommend Governing Board approval of same as updated through December 2017.

**Background:** Per Section 8.4 – Progress Reports of the MERA JPA, “at least annually, a report of the activities and operations of the Joint Powers Authority shall be provided to each of its members before January 1 of each year”.

Attached is the proposed 2017 Annual Report for your review, input and recommendation to the Governing Board.

2018 will continue to be focused on Next Gen System Project Design and Implementation.

ATTACHMENT:

B-2a 2017 Annual Progress Report on Authority Operations and Activities