

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District

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DATE: October 25, 2017

TO: MERA Governing Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **B-2**: REPORT ON NOVEMBER 2017 GOVERNING BOARD
SPECIAL MEETING DATE

Recommended Action: Approve the November 29, 2017 Governing Board Special Meeting Date.

Background: The Governing Board's regular monthly meeting date falls on Wednesday, November 22, which is the day before the Thanksgiving Holiday. As a result, your approved Monthly Meeting Schedule listed the November meeting as TBD.

Since Wednesdays have proven to be the best day of the week for your meetings, other date options are November 15 and November 29.

Given more Next Gen Project related information should be known in late November, the November 29 meeting date is recommended.