

MARIN EMERGENCY RADIO AUTHORITY

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DATE: November 3, 2017
TO: MERA Finance Committee
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **C**: REPORT ON PROPOSED SIX-MONTH NOTICE:
NON-MEMBER SYSTEM USER FEES

Recommended Action: Recommend Executive Board recommendation of the continuation of the Zero-Rate Fee Schedule for Non-Member System Users to the Governing Board.

Background: On December 14, 2011, the MERA Governing Board formally approved System use by mutual aid and automatic backup agencies as critical to MERA Member operations and established a zero-rate fee schedule.

Per Section 4 of Article VIII of the MERA Bylaws, the Executive Officer recommended, as part of the annual budget approval for FY17-18, continuation of the Zero-Rate Fee Schedule for Non-Member agencies. The Non-Member User Subcommittee supported inclusion of a six-month advance notice of a fee schedule change in the Letters of Agreement (LOA) with Non-Member System Users.

In accordance with the LOA notice requirements, any fee changes must be reviewed by the Executive Board in November to permit six months notification prior to July 1 of the new fiscal year. The Executive Officer continues to support the Zero-Rate Schedule for Non-Member Users.