



# DEPARTMENT OF PUBLIC WORKS

Quality, Excellence, Innovation

Raul M. Rojas  
DIRECTOR

**DATE:** January 11, 2017

**TO:** MERA Executive Board

**FROM:** Pat Echols, Operations Officer

**SUBJECT:** AGENDA ITEM **D-2**: REQUEST FOR ADDITIONAL RADIOS –  
MARIN MUNICIPAL WATER DISTRICT

Administration  
PO Box 4186  
San Rafael, CA 94913-4186  
415 473 6528 T  
415 473 3799 F  
415 473 3232 TTY  
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www.marincounty.org/pw

**Recommended Action:** Approve the request for a total of 6 portable radios with a requirement for APX one-band operational, second upgradeable or APX Dual band, both bands operational radios.

Accounting

Airport

**Background:** On March 11, 2015, your Board approved an Additional Radios Policy and Procedures for additional radio requests. The following entity is requesting the addition of the following radios:

Building Maintenance

Marin Municipal Water District (MMWD)                      6 portables

Capital Projects

Certified Unified Program  
Agency (CUPA)

This request (letter attached) was vetted through the Operations Issues Work Group on January 4, and deemed to be consistent with MERA policy. MERA's Additional Radios Policy and Procedures requires entities to pay for these radios and all costs associated with programming and alignment. In addition, training is recommended for all users before the radios are released for use, based on the end user curriculum approved by MERA. Training can be provided by MMWD if they have an approved trainer on staff, or provided by Marin County staff with all costs borne by MMWD.

Communications Maintenance

County Garage

Disability Access

Engineering & Survey

Flood Control &  
Water Resources

Land Development

Purchasing

Real Estate

Reprographic Services

**Attachment:** Letter from Marin Municipal Water District

Road Maintenance

Stormwater Program

Transportation &  
Traffic Operations

Waste Management



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220 Nellen Avenue Corte Madera CA 94925-1169  
[www.marinwater.org](http://www.marinwater.org)

Pat Echols  
MERA Operations Officer  
PO Box 4186  
San Rafael, CA. 94913

December 15, 2016

Pat,  
Per our phone conversation this morning, I am writing this letter to request adding 6 additional MERA portable radios to the Marin Municipal Water Districts existing bank. We anticipate expanding our staff at the Sky Oaks watershed area in the next few months. These radios will be necessary to keep in contact with personnel working in the field on the watershed. Usage of the portables will be minimal as we recognize MERA is an emergency radio system for the entire county. We further recognize the requirement of any new radios purchased for the MERA system must now be dual band, to work on both the existing 800 MHz system as well as the Next Generation, 700 MHz band.

Sincerely,

*Don Wick*

Don Wick  
Chief Ranger  
Watershed Manager  
Marin municipal Water District