

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

GOVERNING BOARD **Regular Meeting Notice**

DATE: Wednesday – December 14, 2016

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD Administrative Assistant as soon as possible at (415) 878-2690.

Page # Reference

(1-2) **AGENDA**

CALL TO ORDER AND INTRODUCTIONS

A. **Consent Calendar**

All matters on the Consent Calendar are to be approved with one motion unless a member of the Governing Board or the public requests that separate action be taken on a specific item.

- (3-8)** 1) Minutes from October 26, 2016 Governing Board Regular Meeting
- (-)** 2) Proposed CY2017 Agreement for Management and Administrative Services with Regional Government Services (RGS) for MERA Executive Officer and Proposed 2017 Executive Officer Work Plan
(to be distributed under separate cover)
- (9-12)** 3) 2016 Annual Progress Report on Authority Operations and Activities
- (13-52)** 4) MERA 2016 Auditor Communication with Governing Board and FY15-16 Audited Financial Statements and Auditors' Report
- (-)** 5) Recommendation of MERA Measure A Special Parcel Tax Fiscal Year 2015/16 Annual Report
(to be distributed under separate cover)

- (-) 6) Recommendation of Measure A Special Parcel Tax
FY15/16 Independent Compliance Audit –
(to be distributed under separate cover)
- (53-54) 7) Report No. 49 on Strategic Plan Implementation
- (55) 8) Final Report on Rebuild and Hosting of MERA Website – meraonline.org

B. Executive Officer's Report (Cassingham)

- (56) 1) Report on Next Gen System Project Status of Communication – (Jeffries)
- (57-58) 2) Report No. 24 from Next Gen Project Oversight Committee (NGPOC) –
(Jeffries)
- 3) Other Information Items

C. Operations Reports (Echols)

- (59-72) 1) Proposed Phase 2 Next Generation Implementation
Wireless Consulting Services Contract
- (-) 2) Status/Work Statistics Reports (Chuck)
- 3) Other Information Items

D. Open Time for Items Not on Agenda (*limited to two minutes per speaker*)
Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NOTE: **NEXT MEETING OF MERA GOVERNING BOARD**
Wednesday – January 25, 2017 – 3:30 p.m.

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting)

MERA Staff

General Counsel