

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

GOVERNING BOARD

Regular Meeting Notice

DATE: Wednesday – December 11, 2013

TIME: **3:30 p.m.**

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945
Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the NFPD District Administrative Assistant as soon as possible, (415) 878-2606.

AGENDA

INTRODUCTIONS AND ANNOUNCEMENTS

A. Closed Session

Public Employee Performance: Executive Officer Evaluation
Pursuant to Government Code – Section 54947

B. Consent Calendar

All matters on the Consent Calendar are to be approved in one motion unless a member of the Governing Board or public requests that separate action be taken on a specific item.

- 1) Resolution of Commendation – David Rzepinski, MERA Governing Board and Committee Member - Representing Marin Transit
- 2) Minutes from May 15, 2013 Governing Board Meeting
- 3) Proposed Amendment No. 8 to Agreement for Professional Services with Regional Government Services Authority (RGS) and Proposed 2014 Executive Officer Work Plan
- 4) 2013 Annual Progress Report on Authority Operations and Activities
- 5) MERA 2013 Auditor Communication with Board of Directors and FY12-13 Audited Financial Statements and Auditors' Report
- 6) Report #16 on Strategic Plan Implementation
- 7) Report from Executive Board Subcommittee - NFPD Request for Executive Board Seat

- 8) Executive Board Recommendation and Status of Investment of MERA Bond Reserve

C. Executive Officer's Report (Cassingham)

- 1) Proposed Memorandum of Understanding By and Between MERA and the County of Marin in Support of the Next Generation Radio System
- 2) Report on Round One and Two Presentations – MERA Member Outreach (Jeffries)
- 3) Recommended Revisions to the Next Generation System Outreach Plan (Mullen/Price)
- 4) Report from Finance Committee on Parcel Tax and Next Gen Project Budget/Financing Plan
(TO BE TRANSMITTED UNDER SEPARATE COVER)
- 5) Other Information Items

D. Operations Reports

- 1) Proposed Next Generation Feasibility Study – 700 MHZ Technology
(TO BE TRANSMITTED UNDER SEPARATE COVER)
- 2) MERA System Operations Report (Chuck)
- 3) Other Information Items

E. Open Time for Items NOT on Agenda (*limited to two minutes per speaker*)

Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

F. Adjournment

NEXT: Meeting of MERA Governing Board
Wednesday, May 14, 2014 – 3:30 p.m.

**AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG**

cc: BOS (for posting)
MERA Staff

General Counsel
Novato City Clerk (w/minutes)