

MARIN EMERGENCY RADIO AUTHORITY

c/o Novato Fire Protection District
95 Rowland Way, Novato, CA 94945
PHONE: (415) 878-2690 FAX: (415) 878-2660
WWW.MERAONLINE.ORG

EXECUTIVE BOARD

Regular Meeting Notice

DATE: Wednesday – September 11, 2013

TIME: 3:30pm

PLACE: Novato Fire Protection District Administration Office – Heritage Conference Room
95 Rowland Way, Novato, CA 94945

Facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District Administrative Assistant as soon as possible at (415) 878-2606.

AGENDA

A. Call to Order

B. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Executive Board or the public requests that a separate action be taken on a specific item.

1. Minutes from July 24, 2013 Executive Board Regular Meeting
2. Bi-Monthly Report on MERA Reserve Funds Balances
3. Proposed Resolution Authorizing Destruction of Certain Records Per MERA's Records Retention Schedule
4. Report #14 on Strategic Plan Implementation

C. Executive Officer's Report (Cassingham)

1. Request for MERA Executive Board Seat – Novato Fire Protection District
2. Update from County Counsel on NBS Parcel Tax Study Mechanism
3. Update on Member Outreach
 - Presentations
 - Next Steps

4. Other Information Items

D. Operations Reports (Tackabery)

1. MERA Bay Hill Road Generator Replacement
2. MERA Barnabe Utility Communications Building Repair
3. Request for Waiver of Radio Moratorium
 - Town of Fairfax
4. Status/Work Statistics Reports (Chuck)
5. Other Information Items

E. Open Time for Items Not on Agenda (limited to two minutes per speaker)

Anyone wishing to address the Executive Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Executive Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Executive Board members. The Chair may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

F. Adjournment: ***IN RECOGNITION OF SEPTEMBER 11, 2001***

NEXT: MERA Executive Board Regular Meeting
Wednesday – November 13, 2013 – 3:30 p.m.

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT
WWW.MERAONLINE.ORG

cc: BOS (for posting)
MERA Staff
General Counsel
Novato City Clerk (w/minutes)