

MARIN EMERGENCY RADIO AUTHORITY

C/O NOVATO FIRE PROTECTION DISTRICT
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MEMORANDUM

DATE: May 11, 2016
TO: MERA Governing Board
FROM: Maureen Cassingham, Executive Officer
SUBJECT: AGENDA ITEM **D-2**: PROPOSED FY16-17 MERA OPERATING BUDGET AND ZERO-RATE FEE SCHEDULE FOR NON-MEMBER USERS

Recommended Action: Upon recommendation of the Executive Board, approve the proposed MERA FY 2016-17 Operating Budget and a Zero-Rate Fee Schedule for Non-Member Users.

Background: Total Proposed Operating Budget for FY16-17 is \$1,888,142 which represents a 4.2% increase over prior year's budget. This Budget is presented assuming Governing Board approval of the proposed DW Technical Services and Communication Engineering Services Agreements earlier on this agenda.

A recent history of total annual Operating Budgets and percentage changes over prior years:

<u>Fiscal Year</u>	<u>Annual Operating Budget</u>	<u>\$ Variance</u>	<u>% Variance</u>
2007-08	\$1,716,926		
2008-09	1,647,000	< 69,926>	- 4.1
2009-10	1,642,000	< 5,000>	- .3
2010-11	1,496,105	< 145,895>	- 8.9
2011-12	1,499,630	+ 3,525	+ .2
2012-13	1,591,930	+ 92,300	+ 6.2
2013-14	1,651,432	+ 59,502	+ 3.7
2014-15	1,707,654	+ 56,222	+ 3.4
2015-16	1,811,251	+ 103,597	+ 6.0
2016-17 (proposed)	1,888,142	+ 76,891	+ 4.2

On December 14, 2011, the MERA Governing Board formally approved System use by mutual aid and automatic backup agencies as critical to MERA Member operations and established a zero-rate fee schedule.

On May 7, 2014 the Executive Board, followed by the Governing Board on May 14, directed review of the Non-Member System Usage by President Pearce, Executive Board Member Gray

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and DPW Staff. Given the extensive Board and staff efforts with the public education program leading up to placing Measure A on the November ballot and implementation of the Next Gen Project, this review will be reconvened and recommendations presented at mid-year Executive and Governing Board meetings.

Per Section 4 of Article VIII of the MERA Bylaws, the Executive Officer continues to recommend, as part of the annual budget approval for FY16-17, continuation of the Zero-Rate Fee schedule for non-member agencies until further review is completed by the Non-Member Subcommittee.

ATTACHMENTS:

D-2a Proposed MERA FY16-17 Operating Budget with Exhibits 1 & 2

D-2b FY16-17 Member Agency Contributions – Fund 70030 - Operating