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Quality, Excellence, Innovation

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DATE: November 18, 2015

TO: MERA Executive Board

FROM: Pat Echols, Operations Officer

SUBJECT: AGENDA ITEM **D-1**: UPDATE ON BAY HILL TOWER REPLACEMENT PROJECT

Recommended Action: Accept the report.

Background: On January 14, 2015, the Executive Board authorized a project that included the following tasks:

- Technical support for sublease negotiation and permitting
- Install temporary tower with MERA antennas and cable
- Cutover, then remove MERA equipment on old tower
- Install MERA antennas and equipment on new tower
- Cutover, then remove temporary tower

The sublease was approved by the MERA Governing Board on June 24, 2015. Staff has worked with the lessor and developed the following timeline for the project:

Install temporary antenna and cables: September 7-9, 2015
When new tower is complete, install new antennas and cable: Nov 16, 2015
Once operational, remove the temporary antennas and cables: TBD

Final costs are exepcted will be within the established budget.