

(Handout on 6/24/15) **Agenda Item C**

**MARIN EMERGENCY RADIO AUTHORITY**

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**DATE:** June 24, 2015

**TO:** MERA Next Gen Project Oversight Committee

**FROM:** Dave Jeffries, Deputy Executive Officer for Next Gen

**SUBJECT:** **AGENDA ITEM C:** Recommendation of a Wireless Consultant Finalist List and Approval to Negotiate.

Recommended Action:

Approve the recommendation of the NGPOC Wireless Consultant Subcommittee and recommend that the MERA Executive Board authorize the MERA Operations Officer and his staff to begin negotiations with the top ranking finalist, Federal Engineering.

Should it become necessary, the remaining finalists can be considered by the Executive Board for negotiations.

Background:

The NGPOC Consultant Selection Subcommittee (Sheriff Doyle, Chief Pearce and Chief Cusimano) completed its task having reviewed the six vendor proposals, selected three of the vendors for further interviews, participated in those vendor presentations and then ranking the three finalists, recommending that the NGPOC and Executive Board authorize Marin DPW to negotiate with the top finalist to develop a contract for Governing Board approval. The staff participating in both reviews included Craig Tackabery, Shelly Nelson, Richard Chuck, Alex Anderson and me.

Selection Process:

The RFP process for the Wireless Consultant closed on 04/28/15 with six proposals being submitted from:

- 1) AECOM
- 2) Blue Wing Services
- 3) DELTAWRX
- 4) Federal Engineering
- 5) Scientel
- 6) Tusa Consulting Services

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The proposals were provided to the Subcommittee members the following day. The full Subcommittee and staff met on 05/21/15 to review the proposals. Following a review of the proposals and discussion, the Subcommittee selected three vendors for interviews, including:

- 1) AECOM
- 2) Federal Engineering
- 3) Scientel

On June 15, 2015, the full Subcommittee met at the Marin County Sheriff's Office and heard presentations from all three vendors. Each presentation included time for the Subcommittee and staff to ask questions of each vendor. As a result of these presentations, the Subcommittee felt that all three vendors were capable of full-filling MERA's needs, but also developed a list based on their overall scoring. As a result of this process, the final ranking of the final three vendors is:

- 1) Federal Engineering
- 2) Scientel
- 3) AECOM