

Agenda Item A-3

MARIN EMERGENCY RADIO AUTHORITY

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DATE: March 11, 2015

TO: MERA Executive Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **A-3**: REPORT #25 ON
STRATEGIC PLAN IMPLEMENTATION

Recommended Action: Receive and file Report #25 on Strategic Plan Implementation.

Background: This Report provides the following updates since Report #24 was presented to the Executive Board on January 14, 2015.

On January 14, 2015 the Executive Board confirmed the Scope of Duties of the Next Generation Project Oversight Committee and appointed its members. It also approved the content of the membership application for the Citizens Oversight Committee and means for soliciting applicants. The Board discussed the Proposed Consultant RFP comments received from Governing Board Members and staff and authorization for a Consultant Services Contract to undertake a series of tasks to begin implementation of the Next Gen Project, including development of a vendor RFP. Action on the proposed RFP was postponed to allow additional time for Governing Board input. A special meeting of the Executive Board was scheduled for February 4 to review any further revisions and to authorize the RFP's release.

At the February 4 special meeting, the Executive Board reviewed Version 3 of the Draft Consultant Services RFP and authorized its release with the incorporation of General Counsel's comments and sign-off by the Chair and Vice Chair. The RFP will be released the week of March 2.

Other information items presented included an update on the Measure A Validation Action and implementation of the Measure A Low-Income Senior Exemption and Citizens Oversight Committee.

AGENDA ITEM A-3: REPORT #25 ON STRATEGIC PLAN IMPLEMENTATION

March 11, 2015

Page 2

Next Gen Project matters before MERA Committees and Boards in March include the following:

Finance Committee: March 2

- MERA Reserves and Initial Next Gen Project Cash Flow Projections and Financing
- Next Gen Project Financing Team and Timeline
- Financing of Next Gen Project Non-Police/Fire Services Costs

Executive Board: March 11

- Finance Committee Recommendations on Initial Financing Next Gen Project in FY15-16 and FY16-17
- Appointment of COC Applicant Interviews Subcommittee

Next Gen Project Oversight Committee: March 18

- Committee Scope of Work and Schedule
- Selection of Consultant Interview Committee

Governing Board: March 25

- Resolution Establishing Citizens Oversight Committee (COC)
- Next Gen Project Agreement between MERA and County of Marin
- Transfer of Tax Proceeds Agreement between MERA and County of Marin
- Tomales Site Agreements, Resolution of Necessity for MALT Easement and MALT Settlement Agreement