Agenda Item C-8

MARIN EMERGENCY RADIO AUTHORITY

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DATE: November 12, 2014

TO: MERA Executive Board

FROM: Maureen Cassingham, Executive Officer

SUBJECT: AGENDA ITEM **C-8:** REPORT ON FORBES RESERVOIR UTILITIES UNDERGROUNDING PROJECT

Recommended Action: Receive and file Report on Forbes Reservoir Utilities Undergrounding Project.

Background: As you know, MERA, by Letter Agreement with MMWD on March 31, 2014, added our Utilities Undergrounding Project to the District's Reservoir Improvement Project at Forbes Hill. Total project costs at that time were estimated at $126,250 with 50% cost-sharing ($63,125) with MERA's subleasees Las Gallinas and Ross Valley Sanitary Districts.

Since the Project's transition to MMWD, I have served as MERA's on- and off-site representative and coordinator with the San Districts, PG&E, AT&T and DPW, along with MMWD's Construction Manager, the Covello Group.

Two recent significant turn of events with the Project have included relocation of the PG&E meter pedestal from the pole to the MERA building and use of horizontal directional drilling (HDD) for conduit installation. Both changes affected project costs.

Pedestal relocation added to design costs and successful HDD reduced construction costs. The Undergrounding Project was completed on October 29.

Upon determination of final costs, which will be under budget, and receipt of all invoicing from MMWD, MERA will bill the San Districts for their respective shares. Payments will be due on or before December 31, which will conclude this Project.